

Yaba College of Technology

P.M.B. 2011, Yaba, Lagos

Pre-Qualification to Tender for Some Projects and Expression of Interest (EOI) for Maintenance Works and General Services

The College wishes to Prequalify Contractors for some projects and shortlist reputable Companies for maintenance works, general services and Financial Consultancy Services at the Yaba and Epe campuses. In this regard, applications are invited from interested Companies with relevant experience and good track record in various areas of specialization.

(A) Projects

(1.1) Construction of Multi-Purpose development and apartment on build, operate and transfer (BOT) basis.

(1.2) Comprehensive renovation of hostels on build and transfer (BT) basis

(1.3) Rehabilitation of College road network

(1.4) Supply and installation of security equipment

(1.5) Construction of Shopping Complex under Build, Operate and Transfer (BOT) basis

(1.6) Construction of hostel at Epe campus on build, operate and transfer (BOT) basis

(B) Maintenance Works

(1.7) Works

(i) Civil Maintenance works

(ii) Electrical Maintenance works

(iii) Mechanical Maintenance works

(iv) ICT Development and Maintenance Services

(1.8) General Services

(i) Supply of Stationeries & printed matters

- (ii) Supply of Office Furniture and Equipment
- (iii) Supply of Examination materials
- (iv) Supply of Laboratory Materials and Medical Consumables
- (v) Provision of Janitorial/Cleaning Services
- (vi) Maintenance of Security Equipment
- (vii) Hospitality Services

1.9. Financial Consultancy Services

2.1 Requirements

Interested companies are expected to submit the following documents:

- (i) Evidence of incorporation of company by the Corporate Affairs Commission (CAC)
- (ii) Proven capability, relevant experience and good track record.
- (iii) Provision of Verifiable list of previous similar works successfully executive within the last three years with names of clients, evidence of award and practical completion.
- (iv) Provision of Company profile and organizational structure, including names, resumes, and telephone numbers of key personnel.
- (v) Company Tax Clearance Certificates for the past three (3) years,
- (vi) Equipment and Technology capacity – Evidence of contact with manufacturers (if any)
- (vii) VAT Registration and evidence of past VAT remittances
- (viii) Experience /Technical (qualification of key personnel with copies of certificates
- (ix) Audited Annual financial report of the company for the last three (3) years
- (x) Evidence of financial strength, credit worthiness/Bank reference and readiness to instruct bankers to supply, financial information on the company as may be required.
- (xi) Evidence of compliance with the provision of the Pension Reform Act, 2004.

- (xii) Evidence of compliance with Industrial Training Fund (ITF) Amendment Act, 2011 as applicable,
- (xiii) Evidence of Membership of Professional Bodies (financial Consultancy Services)
- (xiv) A sworn affidavit indicating that all documents submitted are genuine and verifiable.
- (xv) A sworn affidavit that none of the Directors has been convicted in any country for any criminal offence, including fraud or financial impropriety.
- (xvi) Evidence of community and social responsibility (if any).
- (xvii) Bidders should include in their bid, a sworn affidavit indicating that no officer of Yaba College of Technology is a former or present Director. Shareholder or has any pecuniary interest in the company,

3.1 Submission of Required Documents

Bound pre-qualification documents in wax-sealed envelope marked “**PRE-QUALIFICATION TO TENDER FOR — (name of contract) OR EOI FOR MAINTENANCE WORKS AND GENERAL SERVICES**” as the case may be, at the top left hand corner should be hand-delivered **not later than 1:00 p.m. on Monday, August 10th 2015** to the address below:

**The Registrar
Yaba College of Technology,
Yaba, Lagos.**

4.1 Opening of Documents

Pre-qualification envelopes will be opened the same day, Monday, August 10, 2015, and representative of companies that submitted documents are invited to witness the opening.

Please Note

- (a) That by the submission of pre-qualification documents, Yaba College of Technology is neither committed nor obliged to award any contract to any company or its agent.

(b) That this advertisement for invitation to Expression of Interest (EOI) shall not be construed as a commitment on the part of College nor shall entitle any company to make any claims whatsoever and/ or seek any indemnity from Yaba College of Technology.

(c) That due diligence would be followed as all the documents submitted would be verified and the past executed works and contractor's offices shall be visited. Any discrepancies found would disqualify the contractor.

Signed

Biekoroma Charity Amapakabo

Registrar